



# MINUTES

## COUNCIL WORK SESSION

### Diamondhead, Mississippi

Diamondhead Community Center  
June 29, 2012  
1:00 p.m.

1. **Call to Order** Mayor Ingraham called the meeting to order at 1:05 p.m.
2. **Invocation** Mayor Ingraham
3. **Pledge of Allegiance** Councilmember Holcomb
4. **Roll Call** The following members of Council were present: Mayor Ingraham, Dianne Ackerman, Hank Holcomb, Ernie Knobloch, Ron Rech. Councilmember Roberson was absent
5. **Confirmation or Adjustments of the Agenda Order motion** Councilmember Rech moved, seconded by Councilmember Ackerman, to confirm the adjusted agenda.
6. **Presentations**
  - a. Update on Grant Program Offering from Mississippi Extension Service, Broadband Initiative was given by Councilmember Knobloch. Jim Simmons reported on the IT Updates: Update on Website, Social Media (Twitter, Facebook), e-Blast. Jim Simmons is to take the lead on the Broadband Initiative and keep the City Clerk in the loop. The City Clerk will update the website calendar, agenda, and minutes and Jim Simmons will update the rest.
  - b. Presentation on the City's Request for Dredging a New Canal—After a report by City Manager Rose, the Mayor indicated that we will not pursue at this time but hold for a later date.
  - c. Retail Specialists—City Manager Rose reviewed the meeting he and Mayor Ingraham had with Retail Specialists. This item was postponed until a more detailed briefing in October.
  - d. MML Update—Regarding the issue of defining the certificated area for natural gas with the Public Service Commission, Mayor Ingraham instructed Richard Rose to take this item for action.
7. **New Business**
  - a. RFQ 2012-1006 Programmatic Planning and Zoning Services—Placed on the Consent Agenda for July 2, 2012.
  - b. RFQ 2012-1007 Building Code Services— Placed on the Consent Agenda for July 2, 2012.
  - c. Employee Health Insurance for Three Employees Beginning August 1—The Mayor directed the City Manager to get a concise proposal to be reviewed.
  - d. Calendars—The Mayor directed Council to send their out-of-town schedules to the City Clerk.
  - e. Inter-local Agreement with Sheriff's Department—Item placed on the Regular Agenda, New Business for July 2, 2012. Drafts of the design for the police patch and flag were reviewed and suggestions were made by Council.
  - f. Planning and Zoning Commission, Appoint New Commissioner—Item placed on the Regular Agenda, New Business for July 2, 2012.
  - g. Revenue and Expense Reports through May 31, 2012 and June 30, 2012—City Manager Rose indicated he hoped to have representatives from CableOne and AT&T at the 2<sup>nd</sup> work session in July to discuss franchise agreements that will start January 1, 2013.
  - h. Approve Telephone Participation in Meetings as Authorized by Statute—Placed on the Work Session Agenda for July 12, 2012.
  - i. Designate the Person to Post Notice of Recess—Placed on the Consent Agenda for July 2, 2012.
  - j. Proclamation—Sandy Jassby Day, July 20, 2012—Placed on the Consent Agenda for July 2, 2012.

**8. Unfinished Business**

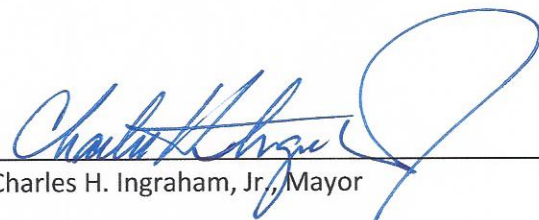
- a. Employee Handbook—Deferred until October.
- b. Noise Ordinance—Placed on the Agenda for the next Work Session.
- c. Discussion Regarding the City Manager to Begin the Process to Create Bid Proposal for Police Equipment—Placed on the Agenda for the next Work Session.

**9. DISCUSSION OF ADDITIONAL AGENDA ITEMS FOR COUNCIL MEETING JULY 2, 2012**

- a. Minutes June 4, 2012; June 14, 2012; June 18, 2012—Placed on the Agenda for July 2, 2012.
- b. Communication and Announcements—Offices Closed for July 4 and Labor Day—announce the Council meeting scheduled for Labor Day will be held the following day at the same location, pending availability of the room.
- c. Docket of Claims—Mayor Ingraham directed Councilmember Ackerman or Councilmember Knobloch to review the items on each Docket prior to being presented to Council.
- d. RFQ 2012-1001 for Traffic Engineering Services Recommendation—Placed on the Consent Agenda for the July 2, 2012 meeting.
- e. RFQ 2012-1005 for Architectural Design and Related Services Recommendation—Placed on the Consent Agenda for the July 2, 2012 meeting.
- f. Ordinance Designating Four Election Wards for the City of Diamondhead and Designating the Polling Places for Each Ward to be Utilized in Municipal Elections—Placed on the July 12, 2012 Work Session Agenda.
- g. Recess the July 2 Formal Council Meeting until July 12 8:30 a.m. to accept bids recommendations.

**10. Citizens Wishing to Address Council** Limit of 3 minutes per person  
None

**11. RECESS OR ADJOURN**—Councilmember Holcomb moved, seconded by Councilmember Ackerman, to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 5:17 p.m.



Charles H. Ingraham, Jr., Mayor



Sue W. Foster  
City Clerk

Meeting Notice Posted at City Hall on June 23, 2012.